

Radiochemistry Expert Committee (REC) Meeting Summary

April 28, 2021

1. Roll Call and Minutes:

Terry Romanko, Chair, called the meeting to order at 1pm Eastern on March 24, 2021 by teleconference. Attendance is recorded in Attachment A – there were 8 members present. Associate members in attendance: Mark McNeal, Carl Kircher and Bill Ray. Guest: Keith McCroan.

Terry noted that he received an email from Greg that he will be on leave through June and will not be attending any meetings. He forwarded the email to Ilona so she can confirm with Bob Wyeth that his vote is not needed to complete the March 24th vote on the Voting DRAFT Standard.

(Addition: Bob replied that since Greg is on leave, he cannot vote and his vote is not needed. This was added to the March 24th meeting minutes.)

Stan was not at the March 24, 2021 meeting and voted today to approve the Voting Draft Standard. This will be added to the March 24th minutes.

The March meeting minutes were reviewed by the Committee. A motion was made by Jim to approve the minutes as written with the additions regarding Greg and Stan's votes mentioned above. The motion was seconded by Stan and unanimously approved.

The February minutes will be completed by email or at the next meeting. There was information still needed to be added regarding SIR and membership votes.

Terry noted there is new committee member training that will be available soon. Voting members are required to take the training and it is optional for associate members. A link to the training will be sent to all committee members. It is about an hour long.

2. Radiochemistry Charter

Ilona sent some possible language that other Expert Committees are considering to emphasize the need to track standard development documentation.

The following changes need to be made to the Charter:

- Needs a new revision date.
- Delete Decision Making section. This is now covered in SOPs.

- Expand meeting schedule section to include information on teleconferences and web-based screen sharing meetings.

Iona will check with Paul Junio to see if an objective related to standard development documentation needs to be added. The committee will vote on the Charter during the May meeting.

3. Committee Membership

The Committee needs to re-do the vote to approve second terms for three Committee members – Brian, Velinda and Terry.

Associate members were excused. The regular business portion of the meeting is complete.

A motion was made by Stan and seconded by Jim to approve Brian, Velinda and Terry for a second term on the Committee. There was no further discussion and the motion was unanimously approved.

4. New Business

None.

5. Action Items

A summary of action items can be found in Attachment B.

6. Next Meeting and Close

The next meeting will be May 26, 2021 at 1pm Eastern.

A summary of action items and backburner/reminder items can be found in Attachment B and C.

The meeting was adjourned at 1:59pm Eastern. (Motion: Robert Second: Stan Unanimously approved.)

Attachment A
Participants
Radiochemistry Expert Committee

Members	Affiliation		Contact InAffirmativemation
Terry Romanko Chair (2024) Present	TestAmerica Laboratories, Inc.	Lab	Terry.romanko@testamericainc.com
Sherry Faye (2022*) Present	Wadsworth Center, NY State DOH Albany, NY	Lab	sherry.faye@health.ny.gov
Velinda Herbert (2024) Absent	National Analytical Environmental Laboratory	Lab	Herbert.velinda@epa.gov
Brian Miller (2024) Present	ERA	Other	bmiller@eraqc.com
Stan Stevens (2023*) Present	Perma-Fix Environmental Services	Other	stanws@aol.com
Amanda Fehr (2023*) Absent	GEL	Lab	amanda.fehr@gel.com
Jim Chambers (2023*) Present	Fluor-BWXT Portsmouth LLC	Other	jim.chambers@ports.pppo.gov
Greg Raspanti (2022*) On Leave	New Jersey Department of Environmental Protection	AB	Greg.Raspanti@dep.nj.gov
Robert Aullman (2022*) Present	Utah Department of Health	AB	aullman77@gmail.com
Chrystal Sheaff (2024*) Present	Energy Laboratories, Inc.	Lab	csheaff@energylab.com
Mary Beth Gustafson (2024*) Present	Virginia	AB	mary.gustafson@dgs.virginia.gov
Ilona Taunton (Program Administrator) Present	The NELAC Institute	n/a	Ilona.taunton@nelac-institute.org

Attachment B**Action Items – REC**

	Action Item	Who	Target Completion	Completed
90	Send note about method codes and concerns to the PT Expert Committee. Is there a way to limit the codes a lab can use to report PT data?	Bob	TBD	
105	Review Charter	All	TBD (Feb or Mar)	
106	Prepare 2021 goals.	All	TBD (by mid January)	
107	Send new membership to Chair of CSDP EC Affirmative approval.	Terry Ilona	2/24/21	
108	Review Final Draft of Standard Affirmative any needed changes.	Robert and Chrystal	3/23/21	
109	Complete SIR 399 and 403 by email.	Terry	3/23/21	
110	Review Stakeholder group and confirm it is what it should be.	All	3/23/21	
111	Check with Paul Junio about Charter objective regarding standard development documentation.	Ilona	5/26/21	

Attachment C – Back Burner / Reminders

	Item	Meeting Reference	Comments
5	Affirmativem subcommittee of experts in MS and other atom counting techniques to see that these techniques are adequately addressed in the radiochemistry module.	9/24/14	
6	From Action Item # 75: Prepare copy of Standard annotated with summary document language.		This is a project Carolyn was working on, but the committee decided it may duplicate the Small Lab Handbook. This project has been put on Hold.