

**Laboratory Accreditation System Executive Committee  
SIR Subcommittee Meeting Minutes  
October 15, 2020 1:30 pm Eastern**

1) Welcome and Introductions

Maria welcomed everyone to the meeting. Attendance is recorded in Attachment A; there was not a quorum present. The minutes of the September 17 meeting were approved by acclamation (no comments received).

2) SIR 387

This SIR response was received from the Chemistry Expert Committee on October 7.

Silky sent her thoughts on the response (acceptable) by email prior to the meeting, and the participants present found the response acceptable. Discussion mentioned a bit of discomfort with the “sweeping generalization” of the response but all admitted that they had no better option to offer.

Maria directed that an email vote be conducted, with the vote remaining open for one week. Later that day, Silky moved that the response be accepted, and Harold seconded the motion on October 20. The response was accepted with three subcommittee members not voting.

The approved SIR will be posted to the AC voting site.

3) Next Meeting

The next scheduled SIR Subcommittee meeting will be on **Thursday, November 19, 2020, immediately after the adjournment of the rescheduled LASEC meeting on that day, at 1:30 pm Eastern.** If the meeting is not needed, a cancellation notice will be sent at the beginning of that week.

## Attachment A

### PARTICIPANTS – SIR SUBCOMMITTEE OF LASEC

|   | NAME                           | EMAIL  | LASEC<br>Term end<br>date | INTEREST | AFFILIATION         | S/H<br>CATEGORY | PRESENT |
|---|--------------------------------|--|---------------------------|----------|---------------------|-----------------|---------|
| 1 | Maria Friedman,<br>Chair       | <a href="mailto:gamfriedman@gmail.com">gamfriedman@gmail.com</a>                       | 1/23 (first<br>term)      | SIRs     | CA ELAP             | Non-NELAP<br>AB | Yes     |
| 2 | Judy Morgan                    | <a href="mailto:Judy.Morgan@pacelabs.com">Judy.Morgan@pacelabs.com</a>                 | Associate                 | SIRs     | Pace Analytical     | Lab/FSMO        | No      |
| 3 | Carl Kircher                   | <a href="mailto:carl.kircher@doh.state.fl.us">carl.kircher@doh.state.fl.us</a>         | Associate                 | SIRs     | FL DOH              | NELAP AB        | No      |
| 4 | Silky Labie                    | <a href="mailto:elcatllc@centurylink.net">elcatllc@centurylink.net</a>                 | 1/21 (first<br>term)      | SIRs     | ELCAT               | Other           | No      |
| 5 | Harold<br>Longbaugh            | <a href="mailto:harold.longbaugh@houstontx.gov">harold.longbaugh@houstontx.gov</a>     | 1/20 (first<br>term)      | SIRs     | Houston Lab         | Lab             | Yes     |
| 6 | Gale Warren                    | <a href="mailto:gigwarren@gmail.com">gigwarren@gmail.com</a>                           | Associate                 | SIRs     | Retired (NY<br>DOH) | Other           | No      |
|   | Program Admin.<br>Lynn Bradley | <a href="mailto:Lynn.bradley@nelac-institute.org">Lynn.bradley@nelac-institute.org</a> |                           |          |                     |                 | Yes     |