

**Laboratory Accreditation System Executive Committee**  
**SIR Subcommittee Meeting Minutes**  
**December 16, 2021 2:00 pm Eastern**

1) Welcome and Introductions

Maria welcomed everyone to the meeting. This meeting was held immediately following the rescheduled LASEC meeting (due to the Christmas holiday). Attendance is recorded in Attachment A; a simple quorum was present but not the necessary super-majority to complete SIR actions. The minutes of the October 21 meeting were approved unanimously after a motion by Louise, seconded by Harold.

2) SIRs 390 and 391

Each of these SIRs concerns Ion Selective Electrodes, and each has been returned to Chemistry at least once for a revision after comments from the NELAP AC. The second response to 390 was merely a rephrasing of the original, rejected response; the second response to 391 prompted additional questions from the SIR Subcommittee to Chemistry, and those were considered at this meeting as well.

The group discussed these SIRs at length. The consensus was to return both SIRs to Chemistry with proposed language that the Standard (V1M4) presumes a linear regression but the ISE methods are different – different enough from the requirements of the Standard that it's not possible to determine whether the method or the Standard is more stringent. Therefore in accordance with V1M2 §5.9.3.c, the requirements of the method should prevail. Thus, the question cannot be resolved with the language in the RSE section of the standard as written now. The communication with Chemistry will also ask that the next revision of V1M4 either remove or clarify this issue. Silky moved that both SIRs be returned with the language proposed above and Louise seconded. All present (Silky, Louise, Harold and Maria) voted in favor, and a request for email votes brought one additional vote in favor (from Stacie) several days later. As the necessary two-thirds majority is met, there is no need to await additional votes.

3) SIR 412

The proposed revision to the initial response from Quality Systems was considered and the Subcommittee members believe that the Standard is clear, each container must be uniquely labelled. In the instance provided by the submitter, each bottle of methylene chloride in the shipment should get its own number. The wording of the standard (“All containers of prepared standards, reference materials, and reagents shall bear a unique identifier and expiration date”) might appear to mean that unique container numbers are needed after preparation, but “reference materials” are not prepared, so that in reality, the adjective “prepared” applies only to the noun that follows it, “standards”. We will also recommend that the sentence be reworded in the upcoming revision of V1M2, to put “prepared standards” last in the series to avoid this confusion.

All present (Silky, Louise, Harold and Maria) voted in favor, and a request for email votes brought one additional vote in favor (from Stacie) several days later. As the necessary two-thirds majority is met, there is no need to await additional votes.

4) SIR 413

This SIR was sent to both LAB and PT Expert Committees, as V2M2 is the only module that mentions the national database. Neither module makes any reference to secondary accreditations, as the combined response (approved by both committees) now reads. Louise moved and Silky seconded that the combined response be forward to the NELAP AC for voting; all present (Silky, Louise, Harold and Maria) voted in favor, and a request for email votes brought one additional vote in favor (from Stacie) several days later. As the necessary two-thirds majority is met, there is no need to await additional votes.

Lynn will advise the Council that, if the members wish to ensure that secondary accreditations are recorded in LAMS, it will need to be required in a NELAP policy or SOP.

5) SIR 402

The new response (2<sup>nd</sup> paragraph) is the revision, "V1M4 does not preclude a laboratory from performing analyses and reporting data according to its old (current) LOQ during the 30-day calendar period after an LOQ verification failure in which it chooses to perform a new initial LOQ verification study at a higher spiking level. Nor does V1M4 require the cessation of analysis during this same period. V1M4 Section 1.5.2.2.2 b does, however, require the re-analysis of samples or the qualification of data reported for any samples analyzed in a batch associated with a failing LOQ verification." Louise moved and Silky seconded that this revised response be forwarded to the NELAP AC for voting; all present (Silky, Louise, Harold and Maria) voted in favor, and a request for email votes brought one additional vote in favor (from Stacie) several days later. As the necessary two-thirds majority is met, there is no need to await additional votes.

6) New Business

None.

7) Next Meeting

The next scheduled SIR Subcommittee meeting will be on **Thursday, February 17, 2022, at 1:30 pm Eastern.** If the meeting is not needed, a cancellation notice will be sent at the beginning of that week.

**Attachment A**

**PARTICIPANTS – SIR SUBCOMMITTEE OF LASEC**

	<b>NAME</b>	<b>EMAIL</b>	<b>LASEC Term end date</b>	<b>INTEREST</b>	<b>AFFILIATION</b>	<b>S/H CATEGORY</b>	<b>PRESENT</b>
1	Maria Friedman, Chair	<a href="mailto:gamfriedman@gmail.com">gamfriedman@gmail.com</a>	1/23 (first term)	SIRs	CA ELAP	Non-NELAP AB	Yes
2	Louise McGinley, Vice Chair	<a href="mailto:Louise.mcginley@tceq.tx.gov">Louise.mcginley@tceq.tx.gov</a>	1/22 (first term)	SIRs	TCEQ	NELAP AB	Yes
3	Aaren Alger	<a href="mailto:Aaren.s.alger@gmail.com">Aaren.s.alger@gmail.com</a>	1/23 (first term)	SIRs	Alger Consult- ing & Training	Other	No
4	Stacie Crandall	<a href="mailto:scrandall@hrsd.com">scrandall@hrsd.com</a>	1/24 (first term)	SIRs	Hampton Roads Sanitary District	Lab	No
5	David Caldwell	<a href="mailto:David.caldwell@deq.ok.gov">David.caldwell@deq.ok.gov</a>	1/23 (first term)	SIRs	OK DEQ	NELAP AB	No
6	Silky Labie	<a href="mailto:elcatllc@centurylink.net">elcatllc@centurylink.net</a>	1/21 (first term)	SIRs	ELCAT	Other	Yes
7	Harold Longbaugh	<a href="mailto:harold.longbaugh@houstontx.gov">harold.longbaugh@houstontx.gov</a>	1/20 (first term)	SIRs	Houston Lab	Lab	Yes
	Program Admin. Lynn Bradley	<a href="mailto:Lynn.bradley@nelac-institute.org">Lynn.bradley@nelac-institute.org</a>					Yes