

**Laboratory Accreditation System Executive Committee**  
**SIR Subcommittee Meeting Minutes**  
**February 17, 2021 1:30 pm Eastern**

1) Welcome and Introductions

Maria welcomed everyone to the meeting. Attendance is recorded in Attachment A; a simple quorum was not present. The minutes of the December 16, 2021, meeting were approved by acclamation.

2) SIRs 390 and 391

Despite the SIR Subcommittee having returned these two SIRs with suggested language (see the December 16, 2021 minutes), the Chemistry Committee declined that language and once again rephrased its original response.

Once again, the group discussed these SIRs at length. One aspect of the discussion was whether a slope is the same as a regression, and if not, how can a regression be applied to slope? Also, for the ion selective electrode (ISE) technology, the lab does not actually see the numbers used to calculate the slope, as those are used within the computer for calibration but are not viewable to the analysts. Still, the Chemistry Committee continues to state that ISE analyses should be treated the same as other technologies.

The consensus at the end of discussion was to submit this third response to the NELAP AC for vote, and if it is once again rejected, to respond to the submitter that the question is indeed valid but that it cannot be answered with the current language of the Standard and must await revision of the module. As no quorum was present, Maria asked that an email vote be taken, to include a summary of the discussion. See item 4 below for voting and outcome.

3) SIR 422

This new SIR response tries to address what is considered to be “technical operations of the lab” and may be tricky because it is nearly impossible to draw a firm line between what aspects of sampling are done by the lab (whether actual sample collection or just providing containers) and what is done by the sample collection contractor (or client, however named). Again, the consensus was to send this response to the NELAP AC for vote. See item 4 below for voting and outcome.

4) Email Voting on SIRs 390, 391, and 422

In response to email after the meeting, requesting a motion and a second, and then votes, Harold moved to approve posting all three SIRs to the NELAP AC voting site, Louise seconded the motion, and as of February 28, six votes were cast in favor. This meets the required two-thirds majority, and SIRs 390, 391 and 422 will be posted to the NELAP AC voting site.

5) New Business

During the discussion of SIRs 390 and 391, Maria mentioned a conversation she had in San Antonio with Kristin Brown, NELAP AC Chair, about SIRs that languish on the voting site without sufficient votes to pass but not enough votes against to warrant returning the response to the expert committee. One solution is, obviously, to get the NELAP AC's SIR voters to review the SIRs and cast their votes, but as this activity seems to be a low priority for some, another proposal was to set a time limit for voting (say, 30 days) and then, if there is no veto, the SIR would be deemed to have been approved. Maria asked if Lynn could check with Kristin about this possible solution, but as Lynn has a potential conflict of interest (staffs both groups) and has reservations about the proposed solution, Maria will reach out to Kristin and the NELAP ABs.

Maria then adjourned the meeting. Debbie Bond had accidentally joined the call, as scheduling for the November and December LASEC meetings had been on third Thursdays, and thus, the same date was on her calendar. In conversation before everyone departed the call, Debbie was asked if she would like to become part of the SIR Subcommittee, and she agreed to do so. With her addition to the membership, balance is maintained; Debbie's membership became effective after this meeting, so that she was not asked to vote on the SIRs considered and discussed in these minutes.

#### 6) Next Meeting

The next scheduled SIR Subcommittee meeting will be on **Thursday, March 17, 2022, at 1:30 pm Eastern.** If the meeting is not needed, a cancellation notice will be sent at the beginning of that week. Maria may not be available, in which case, Louise will be asked to moderate the meeting.

## Attachment A

### PARTICIPANTS – SIR SUBCOMMITTEE OF LASEC

	NAME	EMAIL	LASEC Term end date	INTEREST	AFFILIATION	S/H CATEGORY	PRESENT
1	Maria Friedman, Chair	<a href="mailto:gamfriedman@gmail.com">gamfriedman@gmail.com</a>	1/23 (first term)	SIRs	CA ELAP	Non-NELAP AB	Yes
2	Louise McGinley, Vice Chair	<a href="mailto:Louise.mcginley@tceq.tx.gov">Louise.mcginley@tceq.tx.gov</a>	1/22 (first term)	SIRs	TCEQ	NELAP AB	No
3	Aaren Alger	<a href="mailto:Aaren.s.alger@gmail.com">Aaren.s.alger@gmail.com</a>	1/23 (first term)	SIRs	Alger Consult- ing & Training	Other	Yes
4	Stacie Crandall	<a href="mailto:scrandall@hrsd.com">scrandall@hrsd.com</a>	1/24 (first term)	SIRs	Hampton Roads Sanitary District	Lab	No
5	David Caldwell	<a href="mailto:David.caldwell@deq.ok.gov">David.caldwell@deq.ok.gov</a>	1/23 (first term)	SIRs	OK DEQ	NELAP AB	No
6	Silky Labie	<a href="mailto:elcatllc@centurylink.net">elcatllc@centurylink.net</a>	1/21 (first term)	SIRs	ELCAT	Other	No
7	Harold Longbaugh	<a href="mailto:harold.longbaugh@houston.tx.gov">harold.longbaugh@houston.tx.gov</a>	1/20 (first term)	SIRs	Houston Lab	Lab	Yes
	Program Admin. Lynn Bradley	<a href="mailto:Lynn.bradley@nelac-institute.org">Lynn.bradley@nelac-institute.org</a>					Yes
	Guest: Debbie Bond	DBOND@southernco.com	Associate				Yes