

Laboratory Accreditation System Executive Committee
SIR Subcommittee Meeting Minutes
July 15, 2021 1:30 pm Eastern

1) Welcome and Introductions

Maria welcomed everyone to the meeting. Attendance is recorded in Attachment A. Louise moved and David seconded that the minutes of the June 17 meeting be approved, and the vote was unanimously in favor.

Both Carl Kircher and Kasey Raley have resigned from the Subcommittee since the June meeting. Maria noted that the group is still balanced with two members from each stakeholder group.

NOTE: Since the June meeting, Maria circulated draft language explaining why SIR 391 was being returned to Chemistry, and several Subcommittee members agreed that it explained the concerns discussed. That SIR has now been returned to Chemistry with the Subcommittee's comments.

2) Election of New Vice Chair

With the departure of Kasey Raley from the environmental laboratory community, a new Vice Chair is needed, and Louise McGinley indicated that she would be willing to fill the role. Aaren moved and David seconded that Louise be approved by the Subcommittee, and approval was unanimous. Thank you, Louise!

3) SIR 378

This revised response from QS due to NELAP AC concerns expressed on the voting site was briefly discussed and all present found the response to be acceptable. Aaren moved and Harold seconded that the response be approved. All members present voted in favor (5 of 7, so a super-majority).

4) SIR 392

The Chemistry committee returned a revised response after reviewing the Accreditation Council's comments on its initial response. All present found the response to be acceptable. Davie moved and Harold seconded that the response be approved. All members present voted in favor (5 of 7, so a super-majority).

5) SIR 412

This new SIR was promptly returned by QS, and all present agreed that the response is appropriate and consistent with SIR 251 (from the 2009 Standard) but serves as a further clarification of 251. Aaren moved and David seconded that the response be approved. All members present voted in favor (5 of 7, so a super-majority).

6) New Business

There will be no Subcommittee meeting in August, due to two weeks of conference at the beginning of the month.

Aaren moved and David seconded that the meeting be adjourned.

7) Next Meeting

The next scheduled SIR Subcommittee meeting will be on **Thursday, September 16, 2021 at 1:30 pm Eastern**. If the meeting is not needed, a cancellation notice will be sent at the beginning of that week.

Attachment A

PARTICIPANTS – SIR SUBCOMMITTEE OF LASEC

	NAME	EMAIL	LASEC Term end date	INTEREST	AFFILIATION	S/H CATEGORY	PRESENT
1	Maria Friedman, Chair	gamfriedman@gmail.com	1/23 (first term)	SIRs	CA ELAP	Non-NELAP AB	Yes
2	Louise McGinley, Vice Chair	Louise.mcginley@tceq.tx.gov	1/22 (first term)	SIRs	TCEQ	NELAP AB	Yes
3	Aaren Alger	Aaren.s.alger@gmail.com	1/23 (first term)	SIRs	Alger Consulting & Training	Other	Yes
4	Stacie Crandall	scrandall@hrsd.com	1/24 (first term)	SIRs	Hampton Roads Sanitary District	Lab	No
5	David Caldwell	David.caldwell@deg.ok.gov	1/23 (first term)	SIRs	OK DEQ	NELAP AB	Yes
6	Silky Labie	elcatllc@centurylink.net	1/21 (first term)	SIRs	ELCAT	Other	No
7	Harold Longbaugh	harold.longbaugh@houstontx.gov	1/20 (first term)	SIRs	Houston Lab	Lab	Yes
	Program Admin. Lynn Bradley	Lynn.bradley@nelac-institute.org					Yes