

**TNI Stationary Source Audit Sample Expert Committee Teleconference
March 2, 2009**

Committee members present:

Maria Friedman
Ken Eichelmann
Candace Sorrell
Gregg O'Neal
Stanley Tong
Jack Herbert
Richard Swartz
Jane Wilson

Associate members present:

Shawn Kassner

Invited Guests present:

Michael Schapira
Steve Eckard
Jim Serne
Yves Tondeur

For the record, the minutes of the following teleconferences were approved via e-mail (outside of the meeting discussion):

- 1) December 8, 2008: approval motion by Gregg; second by Ken
- 2) January 26, 2009: approval motion by Richard; second by Ken
- 3) February 23, 2009: approval motion by Richard; second by Stan

Maria asked that the guest participants introduce themselves and their interest in the committee. The SSAS committee has room for five more voting members. Recruitment efforts will continue. It would be helpful to identify a lab that performs metals analysis.

Review of comments to Provider WDS:

Line 51 - 8.1.1 suggestion to revise first sentence to define as a responsibility of the provider rather than responsibility of the facility – agreed to incorporate. Replacement verbiage still to be determined; this is an assignment for all (outside of the meeting discussion).

Line 52 - 8.1.1 – suggestion to delete timeframes in the standard since it will have to be documented for the PA. Group agreed to consider further off line and email comments to the group.

Line 53 - 8.1.2 c) – suggestion to delete reference to expiration date being provided to facility since they could use to track to a previous sample. What is the likelihood

someone will take the chance of tracking to a previous sample? The committee agreed to determine a different way to express it, by “less than 3 months from date of receipt”, or provide a time range. Will revise to remove "initial" and replace with "expiration date or valid time frame".

Line 54, 55 - 8.1.2 e) – question as to why reference to test samples is included – is this a responsibility of the provider to provide this warning? Jack is concerned that this warning has to be provided by someone. It should also be revised to refer to collection of the field samples rather than analysis. Jack feels this needs to go in instructions sent by providers. The committee will consider further off line and comment.

Line 56, 57 - 8.1.3 a) – Committee agreed with comment suggestions.

Line 58 – 8.1.3 d) – suggestion to delete text that refers to concentration ranges, since these will be public information on the TNI website. The group discussed that it could be changed to “delivered” concentration ranges. The committee also discussed problems with calibration ranges being able to capture both the audit sample and test sample. Candace hopes this can be addressed by having a greater range of samples available. Maria requested off line consideration, and email comments.

Line 59 - 8.1.3 e) suggestion to incorporate requirement to not send expired samples. The committee agreed this should be included.

The committee members should send comments to Jane and Maria for assignments: lines 51, 52, 55, and 58. by March 6 for discussion on March 9.

Next meeting is March 9 at 2:00 pm EDT.