



Policy TITLE:	Conflicts of Interest
Policy NO.:	1-101
REVISION NO:	0.3
Program	Administration

Committee Approved Date:	7/7/2023
Policy Committee Reviewed Date:	NA
TNI Board of Directors Endorsed Date:	7/12/2023
Policy Effective Date:	7/7/2023

I. PURPOSE AND APPLICABILITY

This policy applies to all TNI programs. TNI programs may augment this policy with additional provisions but may not supersede any part of it.

II. DEFINITIONS

Conflict of Interest: A condition or circumstance that makes a person unable or potentially unable to act or deliver services impartially resulting from activities or relationships with other persons, or a condition or circumstance that makes a person obtain or potentially obtain an unfair competitive advantage.

III. RELATED DOCUMENTS

Policy 1-102, Ethical Conduct of TNI Members

Policy 1-107, Membership Code of Ethics

Standards of Ethical Conduct for Employees of The Executive Branch, 5 CFR 2635

IV. POLICY STATEMENT

TNI activities and services shall be administered and offered in an impartial and objective manner, uninfluenced by the private interests of individuals acting for or on behalf of TNI. Therefore, all TNI members or any person acting on behalf of TNI shall not be involved in actions representing actual or apparent conflicts of interest without disclosure as described in this policy.

V. CONFLICT OF INTEREST DISCLOSURE

TNI members or those acting on behalf of TNI shall identify any actual or potential conflicts of interests according to procedures established by TNI and its programs. When a person has doubt as to whether a conflict of interest may exist, the person shall declare the presumed conflict so it can be properly evaluated.

Conflicts of Interest

Any TNI member or agent who undertakes any TNI activity for which an actual or potential conflict of interest exists without declaring such a conflict in advance is in violation of this policy and is subject to action specified by TNI conflicts of interest procedures.

VI. DETERMINATION THAT A CONFLICT OF INTEREST IS PRESENT

TNI programs shall develop procedures for evaluating claims of conflicts of interest. The Executive Committee of the TNI Board of Directors is the final evaluator of any disputes regarding a conflict-of-interest claim that has not been resolved by a program. The TNI Board of Directors may appoint a committee to review a conflict-of-interest claim in cases where the Executive Committee or a TNI Director is a direct party to the claim.

Policy Approved Changes

Revision No.	Effective Date	Description of Change
0	8-8-07	
0.1	3-16-12	Updated format.
0.2	9-15-17	Five year review. Preparation of COI procedure to accompany this policy assigned.
0.3	7-7-23	Five-year review. Minor editorial changes.