



<b>Policy TITLE:</b>	<b>Open Meetings</b>
<b>Policy NO.:</b>	<b>1-110</b>
<b>REVISION NO:</b>	<b>0.1</b>
<b>Program</b>	<b>Administration</b>

<b>Policy Committee Approved Date:</b>	3/10/2012
<b>TNI Board of Directors Endorsed Date:</b>	NA
<b>POL Effective Date:</b>	3/10/2012

## I. PURPOSE AND APPLICABILITY

This policy asserts TNI's commitment to conducting its activities in an open fashion without excluding members or the general public and discusses conditions under which TNI may deviate from this guiding principle. This policy applies to all TNI programs.

## II. PHILOSOPHY

TNI's mission emphasizes openness, inclusion, and transparency of operations. TNI believes this creates the best atmosphere for promoting exchange of ideas, increasing knowledge, and remaining responsive to the needs of its members.

TNI endeavors to provide universal access to its meetings, workshops, forums, seminars, and training sessions and limits the instances in which it restricts access to these activities only in well-defined and publicized instances.

## III. PRINCIPLES OF OPENNESS

1. TNI meetings are open by default except for the meetings of the TNI Finance, Nomination, and Executive Committees.
2. Some meetings or workshops may be intended for a particular group and members of those groups will be given priority for attendance.
3. Some meetings or workshops are intended for a specific group and their organizers may wish to restrict participation in them solely to members of the intended group. Exclusions of this type require endorsement by the TNI Executive Committee and if granted, clear statements indicating the restricted participation.
4. At times, a TNI committee or board may need to discuss sensitive matters and may opt to meet in a closed session restricted to its members or to designate a portion of an otherwise open meeting as closed.
5. Closed sessions are generally called to discuss personnel matters, complaint investigations, disposition of complaints, or other situations in which it is reasonable to maintain a level of confidentiality.
6. Closed sessions shall not be used to otherwise circumvent TNI's commitment to openness.

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7. Any person wishing to challenge an exclusion from a TNI function may do so by registering a complaint through TNI's established processes.

**Policy Approved Changes**

<b>Revision No.</b>	<b>Effective Date</b>	<b>Description of Change</b>
0	6/8/11	
0.1	3/10/12	Updated format.
0.1	6/15/18	5-Year review. No changes