



<b>Policy TITLE</b>	<b>Attendance at TNI Board Meetings</b>
<b>Policy NO.</b>	<b>1-126</b>
<b>REVISION NO</b>	<b>0.2</b>
<b>Program</b>	<b>Administration</b>

<b>Committee Approved Date:</b>	10/20/2023
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<b>TNI Board of Directors Endorsed Date:</b>	11/8/2023
<b>SOP Effective Date:</b>	10/20/2023

#### I. PURPOSE AND APPLICABILITY

This Policy describes how individuals may participate in meetings of the TNI Board of Directors.

#### II. BACKGROUND

Since its inception, participation in the TNI Board calls has been limited to the elected or appointed Directors, the TNI Executive Director, TNI Program Administrators, and an individual to scribe the minutes. Occasionally, for specific purposes, other individuals such as TNI committee chairs have been invited as guests to participate in a specific agenda item.

#### III. POLICY

Meetings of the Board of Directors are limited to the Directors, the TNI Executive Director, and other TNI staff as determined by the TNI Board Chair or Executive Director. Other individuals may from time to time be invited to participate as guests for a specific agenda item in order to share their knowledge on that topic only. The Board may also hold face-to-face meetings, such as a strategic planning session, where this same rule applies. Public face-to-face meetings of the Board, such as a meeting at one of TNI's conferences, are open to all attendees. An individual may request to attend a Board meeting to present information on a particular topic for the sole purpose of discussing that topic.

Minutes are published after they are approved to document the decisions from the discussions.

#### IV. RATIONALE

TNI has a clearly stated mission of transparency. Nonetheless, meetings of the Board of Directors involve deliberative discussions of privileged information that is not considered public information until the minutes are approved. All TNI Directors were either elected by the membership, or appointed by a Federal agency and as such have had their participation on the Board validated. Further, all Directors undergo training before joining the Board on the concepts of Duty of Care and Duty of Loyalty.

## V. REFERENCES AND RELATED DOCUMENTS

TNI Bylaws, Article V, Section 6  
Policy 1-110 Open Meetings  
Policy 1-124 Corporate Governance

### Approved Changes

Revision No.	Effective Date	Description of Change
0	5/4/2018	New Document
0.1	5/9/2018	Added references
0.2	10/20/2023	Edited without change to intent; added POL 1-124 to section V.