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| Policy TITLE: | Obligations of Participants in TNI Activities |
| Policy NO.: | 1-129 |
| REVISION NO: | 2.0 |
| Program | Administration |

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| Committee Approved Date: | 1/19/2024 |
| Policy Committee Reviewed Date: | NA |
| TNI Board of Directors Endorsed Date: | 2/14/2024 |
| Policy Effective Date: | 1/19/2024 |

I. PURPOSE AND APPLICABILITY

This policy establishes the basic obligations and general ethical principles of individuals participating in TNI activities, including both members of TNI and non-members.

The mission of TNI is to foster the generation of reliable environmental data through an open, inclusive, and transparent process that is responsive to the needs of the community.

This policy outlines the general principles that are the basis for the conduct of all individuals participating in TNI activities, including members of the TNI Board of Directors, committees, subcommittees, and task forces, any person employed by or acting as a contractor to TNI, and attendees to TNI events, including public meetings and training courses. TNI programs may augment this policy with additional provisions but may not supersede any part of it.

This policy does not apply to individuals working for TNI accredited laboratories, TNI recognized accreditation bodies, or related organizations where the individual's participation is not directly related to a specific TNI activity.

II. POLICY

The Bylaws, policies, and standard operating procedures (SOP) endorsed by the TNI Board of Directors specify the basic structure and operation of TNI. In fulfilling the roles and obligations described in those documents, participants must adhere to the following general principles:

1. Promote and support TNI's mission.
2. Maintain processes that are open, honest, and fair to all.
3. Strive to develop consensus through broad and balanced participation of a variety of interests and full airing and discussion of all points of view.
4. Adhere, both in letter and in spirit, to all procedures and policies governing TNI activities.

III. RELATED DOCUMENTS

POL-1-101, Conflicts of Interest

Obligations of Participants in TNI Activities

POL-1-128, Non-Discrimination and Non-Harassment in TNI Programs and Activities

SOP-1-101, Operations of TNI Committees

SOP-1-102, Voting Rules for TNI Committees

SOP-1-106, General Complaint Resolution Process

SOP 1-131, Obligations of TNI Participants

SOP-2-101, Procedures for Expert Committee Operations

TNI Bylaws

TNI Certified Professional Handbook

Policy Approved Changes

| Revision No. | Effective Date | Description of Change |
|--------------|----------------|---|
| NA | 7/26/13 | This policy was originally published as a <i>Guide for the Conduct of Participants in TNI Committees</i> on July 26, 2013. |
| 0 | 6/14/19 | Formatted into Policy style |
| 0.1 | 11/17/23 | Updated Related Documents and deleted a note in that section. Minor edits with no change in intent. Added Section VIII. |
| 1.0 | 12/15/23 | Added language from Policies 1-102 and 1-107 (Section III.1 and III.2, 7-11) and deleted those 2 documents from Section XI. Added a new Section X on remedies that was in Policy 1-107. |
| 2.0 | 1/19/24 | Revised Sections I and II to clarify the scope; moved Sections III through XI to SOP 1-131. Changed title from Expected Conduct to Obligations. |